

Marion County Board of Elections

Board Meeting Minutes

March 20, 2019

I. Call to Order

Chair Lynn Zucker called to order the regular meeting of the Board of Elections at 4:00PM on March 20, 2019 the meeting was held in the Commissioners Chambers in the Marion County Building.

II. Attendance

The following board members were present: Chair Lynn Zucker, Larry Heiser, Chris Smith and Carolyn Weston. The Director and Interim Deputy Director were also present (guest sign in sheet copy attached). Jackie Fields was present to take meeting minutes.

III. Approval of Meeting Minutes

- March 4, 2019 – Reorganization Meeting – Approved and Signed
Mr. Heiser made a motion to accept the March 4th board meeting minutes (copy attached). Mrs. Weston seconded the motion. The board voted unanimously to accept the motion.
March 15, 2019 – Special Meeting to Interview for Deputy Director position – Approved and Signed
Ms. Smith made a motion to accept the March 15th board meeting minutes (copy attached). Mr. Heiser seconded the motion. The board voted unanimously to accept the motion.

IV. Finance Report

- Monthly budgetary report of expenses for January
The Interim Deputy Director called the board's attention to the financial report sheet in their packet (copy attached). Ms. Smith made a motion to approve the financial report. Mr. Heiser seconded the motion. The board voted unanimously to accept the motion.

V. Payroll Report

The Director reviewed two payroll worksheet reports from the auditor's system (copies attached) Mr. Heiser moved to approve the payroll reports. Ms. Smith seconded the motion. The board voted unanimously to accept the motion.

VI. Old Business

a) Voting Machine Fleet Replacement Status

The Director stated the new equipment has all arrived. Acceptance testing is complete on new equipment. A gentleman from Unisyn will be in tomorrow to fix a cracked case on one of the machines. And replace a few cords that were missing. Starting Monday March 25th through March 29th in our lobby there will be two of the Freedom Votes and a scanner for the public to view.

b) Writ status regarding Ratliff Recount

Mr. Heiser gave an update on the Writ Status. Judge Finnegan has requested for the board of elections to preserve the November General Election material. Judge Finnegan has retired but will finish the Ratliff Writ.

c) Campaign Finance – Status

The Director stated the Pre-General and Post-General campaign finance reports for November are all up to date.

d) Update on Primary/Special Election activity

The Director stated that we have been proofing ballots. The board members came in and signed off on the ballots. The schools could come in and review the issues. All the schools came in except for Pleasant to review the ballots. The Director also stated that yesterday we found out an address had been annexed into the city. However, it set us back a couple of days, but we are working through it.

VII. New Business

a) Filling the Deputy Director Position

Mr. Heiser made a motion to hire Brian Blair as Republican Deputy Director at a rate of \$27.05 per hour on a contingent base that he successfully completes a background check, as well as a drug test. Ms. Smith seconded the motion. The board voted unanimously to accept the motion.

b) Approve ballot quantities for Primary/Special Election

The Interim Deputy Director explained that the Secretary of State is requesting 25 ballots per precinct per split for Election Day (copy attached). Since we are using new equipment this election. The Secretary of State would like plenty of ballots on hand. Mrs. Weston made a motion to accept the 25 ballots per precinct per split. Ms. Smith seconded the motion. The board voted unanimously to accept the motion.

c) Building security during early voting

The Interim Deputy Director stated Sheriff Bailey has been notified of the dates of our early voting hours (copy attached). This is to assure the safety of BOE employees and security of the building.

d) Review Meeting Policy

Mr. Heiser would like to revise the Meeting Policy (copy attached). Mr. Heiser proposed to stay with the current policy. And in Section 1 should read Public comments are invited prior to a discussion on an agenda item. Mrs. Weston seconded the motion. The board voted unanimously to accept the motion.

e) Review Election Security/Lockdown Policy

Mr. Heiser made a motion to change the password pair no less than annually and upon any fulltime staff changes (copy attached). Ms. Smith seconded the motion. The board voted unanimously to accept the motion.

f) IT Job Description

Mrs. Weston made a motion to approve the job description for the IT Support Position (copy attached). Ms. Smith seconded the motion. The board voted unanimously to accept the motion. Ms. Smith made a motion to hire Terry Bechtle at a rate of \$20.00 for the IT Support Position and that will be retroactive. The election support will be at rate of \$12.00 an hour. Mrs. Weston seconded the motion. The board voted unanimously to accept the motion.

g) Quote for new server from Triad

Mr. Heiser made a motion to approve the purchase of a Server Computer from Triad (copy attached). Ms. Smith seconded the motion. The board voted unanimously to accept the motion.

h) Other

Ms. Smith made a motion to give Ed Shafer a pay increase to \$13.00 and that will be retroactive. Mrs. Weston seconded the motion. The board voted unanimously to accept the motion.

Ms. Smith made a motion that any board member has insurance offered from someplace else they don't take county insurance. The board is going to check on it.

Mr. Heiser asked Mr. Owen from the Prosecutor's Office to discuss open meeting laws. Mr. Owen explained if there are 3 board members in a room at the same time, it is not a pre-arranged meeting, then they are not in violation of the Sunshine Law.

VIII. Adjournment

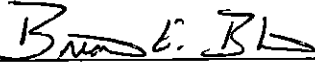
Mrs. Weston moved to adjourn. Ms. Smith seconded the motion. The board voted unanimously to adjourn at 5:00.

Minutes submitted by: Jackie Fields

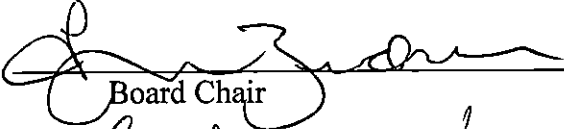
Minutes approved by:



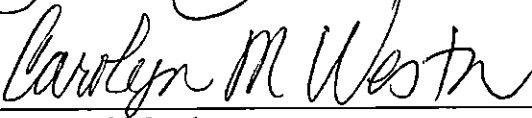
Director



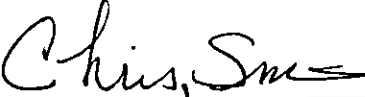
Deputy Director



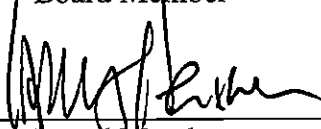
Board Chair



Board Member



Board Member



Board Member



PUBLIC NOTICE

Pursuant to the applicable law of the State of Ohio, the Marion County Board of Elections herein announces public notice of a Regular Board Meeting to be held on

Wednesday, March 20th @ 4 p.m.

In the Commissioner's Chambers located in the Marion County Building located at 222 W. Center Street, Marion Ohio.

The public is invited to attend all meetings.



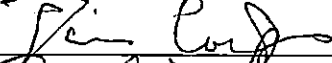

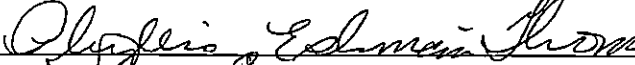




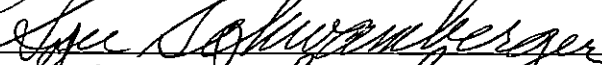

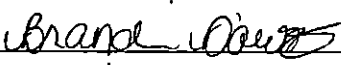

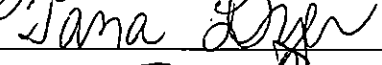
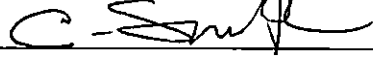
Signed this 8th day of March, 2019.

A handwritten signature in cursive script that reads "Cindy Price".

Cindy Price
Director

Marion County Board of Elections
Board Meeting
March 20, 2019

Sign In Sheet

Name – Please Print	Signature
Angela Smith	
Karen Spencer	
Tim Combs	
MIKE THOMAS	
PHYLLIS ESHMAN-THOMAS	
Nichele Thomas	
Christian Dunston	
Brian Blair	
Jacob G. Huner	
SUE SCHWAMBERGER	
KEVIN SCHWAMBERGER	
Brandi Downs	
Jonathan Zucker	
Tara Dyer	
Cliff Smith	

AGENDA
MARION COUNTY BOARD OF ELECTIONS
March 20, 2019 - Regular Meeting

Call to Order

Roll Call

Minutes

Meeting minutes:

- March 4, 2019 Reorganization Meeting – Review and Approve

Finance Report

Review and approve - Monthly budgetary report of expenses for January

Payroll Report

Review and approve - Monthly payroll and time off reports for Last week of December / First week of January

Old Business

- Voting Machine Fleet Replacement Status
- Writ status regarding Ratliff Recount
- Campaign Finance – Status
- Update on Primary/Special Election activity

New Business

- Filling the Deputy Director Position
- Approve ballot quantities for Primary/Special Election
- Building security during early voting
- Review Meeting Policy
- Review Election Security/Lockdown Policy
- IT Job Description
- Quote for new server from Triad
- Other